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US CPSC ADPS

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TASC CUSTOMER AGREEMENT

AGREEMENT NUMBER

SC-02-11100-W-069

BPAC# 3022010201

PARTIES TO THE AGREEMENT

2. CUSTOMER CONTACT/BILLING ADDRESS

U.S. Consumer Product Safety Commission
Attn: Robert J. Frost
Director, Division of Procurement Services
4330 East West Highway, Room 517
Bethesda, MD 20814
Phone: 301-504-0444 ext. 1142
Fax: 301-504-0628
E-mail Address:

ALC: 8100 0001

b. TASC CONTACT/ADDRESS

U.S. Department of Transportation
Attention: Eric Smith
SVC-113, Room 0327, P2 level
400 7th Street, S.W.
Washington, DC 20590
Phone: 202-365-2080
FAX: 202-493-2436

APPROPRIATION/ACCOUNT CODE CHARGEABLE

COST ACCOUNT PROGRAM ELEMENT CODE

14X4520000.2002.0000000000.1103008000

EFFECTIVE DATE

10/01/2001 - 9/30/2002

COST (ESTIMATED)

a. FY 2002

b. AMOUNT:

c.

\$37,042.

DESCRIPTION OF SERVICES: This Customer Agreement between the U.S. Consumer Product Safety Commission (the customer) and TASC Facilities Service Center, as listed in the under the statutory authority of 48 USC 327, provides a written understanding of the transit benefit program services TASC Transportation Services (TRANSServe) will provide to the customer. TASC TRANSServe will administer the customer's Transit Benefit Program in locations designated by the customer. TRANSServe will provide liaison with the Washington Metropolitan Area Transit Authority and with regional transit providers and will order, purchase, verify, maintain, and safeguard fare media prior to disbursing to participants. TRANSServe shall bear full responsibility for any fare media that is in its possession prior to disbursement to participants.

TRANSServe will provide disbursing agents to cover distribution hours agreed upon by the customer and TRANSServe. In the regional offices, fare media will be sent via courier to representatives designated by the customer for distribution. At the request of the customer, TRANSServe will send disbursing agents to regional locations. Each disbursing agent will be billed at \$18.00 per hour for either mailing or on-site distribution. Estimated distribution hours include preparation, balancing, and travel time. All expenditures made on behalf of the customer except for distribution services (e.g., fare media, fare media voucher fees, shipping, travel costs, etc.) will be subject to the 4.75% financial management fee.

FUNDING/REPORTING: TASC will provide an estimated quarterly bill to the customer NLT 30 days before the commencement of each quarter of the fiscal year. These quarterly estimates will be adjusted throughout the year as necessary. Summary and detail account activity reports will be provided by the 25th of each month. This agreement may be amended after approval by both the customer and TASC if experience shows more or less service is required. Changes may be paid and billed and shall be initiated by both the customer and TASC. Estimated costs for the customer's transit benefit program are shown below:

FARE MEDIA:

61 NCR emp receiving up to \$65 per month = $\$3,965 \times 3 \text{ mos} =$	\$	11,895
65 NCR emp receiving up to \$100 per month = $\$4,225 \times 9 \text{ mos} =$	\$	38,025
17 Regional emp receiving up to \$65 per month = $\$1,105 \times 3 \text{ mos} =$	\$	3,315
20 Regional emp receiving up to \$100 per month = $\$2,000 \times 9 \text{ mos} =$	\$	18,000

OTHER SERVICE COSTS: (Shipping, vendor surcharges and other) \$ 500

SUBTOTAL \$ 71,735.
CPSC Provided Fare Media -40,000

FINANCIAL MANAGEMENT:

SUBTOTAL x 4.75% management fee = \$ 3,407

DISTRIBUTION SERVICES:

NCR 20 hrs per quarter x 4 quarters x \$19 hr = \$ 1,520

Regional mailings/prop = 5 hrs per quarter x \$19 per hour = \$ 300

Total estimated annual cost \$ \$37,042

"PENDING AVAILABILITY OF FUNDS"

AUTHORIZED APPROVALS

3. CUSTOMER AUTHORIZING OFFICIAL/FUND ADMINISTRATOR

SIGNATURE

DATE

Donna Hutton

9/24/01

TITLE:

Director, Division of Procurement Services

b. ORGANIZATION PROVIDING SERVICES

SIGNATURE

DATE

Janel A. Kraus 9/25/01

TITLE:

Principal, TASC Facilities Service Center

TASC Service / Value / Success

I. SUBJECT: TRANSIT BENEFIT PROGRAM**II. AVAILABILITY OF FUNDS**

FUNDS ARE NOT CURRENTLY AVAILABLE FOR THIS AGREEMENT. THE CONSUMER PRODUCT SAFETY COMMISSIONS' (CPSC) OBLIGATION UNDER THIS AGREEMENT IS CONTINGENT UPON THE AVAILABILITY OF APPROPRIATED FUNDS FROM WHICH PAYMENT FOR AGREEMENT PURPOSES CAN BE MADE. NO LEGAL LIABILITY ON THE PART OF THE CPSC FOR ANY PAYMENT MAY ARISE UNTIL FUNDS ARE MADE AVAILABLE TO THE CONTRACTING OFFICER FOR THIS AGREEMENT AND UNTIL THE DEPARTMENT OF TRANSPORTATION, TRANSPORTATION ADMINISTRATIVE SERVICES CENTER (DOT/TASC) RECEIVES NOTICE OF SUCH AVAILABILITY, TO BE CONFIRMED IN WRITING BY THE CONTRACTING OFFICER.

III. CPSC FINANCIAL OFFICER

CONSUMER PRODUCT SAFETY COMMISSION
DIRECTORATE FOR ADMINISTRATION
DIVISION OF FINANCIAL MANAGEMENT
ROOM 522
WASHINGTON, D.C. 20207

AGENCY PAYMENT OFFICER: MS. CECELIA SMITH
TELEPHONE: (301) 504-0018, EXT. 1137

IV. DISAGREEMENTS

IN THE EVENT THAT CPSC AND DOT/TASC HAVE A DISAGREEMENT ARISING UNDER THIS INTERAGENCY AGREEMENT, THE PARTIES SHALL COOPERATIVELY SEEK TO RESOLVE THE DISAGREEMENT BY THEMSELVES. IF THE DISAGREEMENT CANNOT BE RESOLVED BETWEEN THEM, THE PARTIES AGREE TO SEEK THE ASSISTANCE OF A THIRD PARTY IN RESOLVING THE DISAGREEMENT

V. FASA COMPLIANCE

AS THE SERVICING AGENCY, DOT/TASC AGREES TO ACT IN FULL COMPLIANCE WITH SECTION 1074 OF THE FEDERAL ACQUISITION STREAMLINING ACT (FASA) OF 1994 ENTITLED ECONOMY ACT PURCHASES.

VI. CPSC SUPPLIED FARE CARDS

DOT/TASC AGREES TO ACCEPT FROM AND ON BEHALF OF CPSC, \$40,000 IN FARE CARDS THAT CPSC HAS OBTAINED THROUGH A LOCAL GOVERNMENT PROGRAM. DOT/TASC AGREES TO CREDIT CPSC WITH THE FACE VALUE OF THESE FARE CARDS. DOT/TASC FURTHER AGREES TO MAINTAIN AND DISTRIBUTE THESE FARE CARDS TO CPSC UNDER THE EXISTING TERMS AND CONDITIONS OF THIS INTERAGENCY AGREEMENT. DOT/TASC SHALL CHARGE CPSC FOR FINANCIAL MANAGEMENT FEES AND HOURLY DISTRIBUTION CHARGES AS DESCRIBED IN THE TERMS AND CONDITIONS OF THIS INTERAGENCY AGREEMENT.